

Cologne Academy  
Board Meeting Minutes  
August 22, 2016  
Cologne Academy Conference Room

**Board Members Present**

- Jeff Katherman, Chair
- Lisa Edgerly, Vice Chair
- Amy Neitzel, Treasurer
- Melissa Mase, Secretary
- Jamie Degen, Board Member
- Dan Perrel, Board Member
- Amanda Daniel, Board Member

**Ex-Officio Members Present**

- Traci LaFerriere, CFO
- Lynn G. Peterson, Executive Director

**Guests Present**

**Staff Present**

I. CALL TO ORDER

Pursuant to due call and posted notice thereof, the regular meeting of the Cologne Academy school board was called to order at 6:48p.m. by Jeff Katherman in the Cologne Academy Conference Room.

II. VISION AND MISSION MOMENT

**Vision**

Create a content-rich learning environment that prepares K-8 children to achieve their best as students and as people of character who will contribute skill and knowledge to their communities.

**Mission**

To prepare students for academic success through excellence in literacy by integrating the *Core Knowledge Sequence*.

III. PUBLIC / OPEN FORUM

- a. none

IV. SCHOOL LEADER REPORT

- a. Development
  - o Maddie Schwanke, Katie Mielke, Hannah Machacek, Cathy & Andy Kerber, Amy Neitzel & Family, Beth Tischleder, Fran Oprosko, Ben & Melissa Mase, assisted with Glad Days Festivities
  - o 10<sup>th</sup> Year Anniversary Celebration Preparations
  - o Thank you to 2<sup>nd</sup> grader Ethan Carlson and his dad, Joe. They built an amazing bike rack for CA.
- b. Policy
  - o 2016/2017 Family Handbook, Employee Handbook 2016/2017, CA Parent Teacher Compact, 2016/2017, CA School Parent Involvement Plan
  - o 301 Application, Admission, Enrollment, and Lottery Policy, WBWF/Annual Report
  - o Policy Renewal Template

V. Facility

- a. Google 360 Photos

VI. Academic Reports

- a. Mathematics by: Aloma Rohman
- b. Reading by: Jen Gordon
- c. CK by: Melissa Mase

VII. Board FYI/Resources

- a. 360 Google
- b. FOE Boat Invite
- c. Leadership Bios

- d. AC Quote
- e. ADSIS FY17 Approval letter-Cologne Academy
- f. A.L.I.C.E. Parent Letter will be sent out after conferences
- g. MCA District Report

VIII. APPROVAL OF CONSENT AGENDA

- 1) Approval of 7/20/16 Minutes
- 2) School leader written report

A motion was made by LS and seconded by JD to approve the consent agenda.

With all members voting in favor, the motion carried. Vote: 6 Ayes, 0 Nays.

IX. FINANCIAL REPORT

- a. Treasurer's Report – Neitzel

X. DASHBOARD REVIEW

- a. Current & New enrollment: 607

XI. EXPANSION TASK FORCE RECOMMENDATIONS

- a. Assessing your School Board, Board Direction
- b. Develop a Marketing/Communication plan
- c. Create and Implement a Cologne Academy Professional Development Plan
- d. Explore what CA differentiating variables are and work to clarify a unique brand

XII. LAST THOUGHTS

- a. Upcoming Meeting Dates: Moving meetings to 4<sup>th</sup> Monday of the Month at 7pm
- b. Upcoming board retreat
- c. Stiftungsfest – CA Float: Izzy Hoese will be performing

XIII. BOARD MEETING ASSESSMENT

- a. Board Member assessment

A motion was made by JD to adjourn the meeting at 8:03 p.m.

Respectfully submitted by Melissa Mase, Board Secretary