

Cologne Academy
Board Meeting Minutes
Thursday, October 24, 2013
Cologne Academy Conference Room

Board Members Present

Julie Olson, Chair
Lisa Schlough, Vice Chair
Jeff Katherman, Treasurer
Melissa Mase, Secretary
Bryan Deutsch, Board Member
Matt Lein, Board Member

Ex-Officio Members Present

Traci LaFerriere, CFO
Lynn Gluck, Executive Director

Board Members Absent

Aleta Mechtel, Board member

Staff Present

Jamie Degen

Guests Present

Seija Kingston
Taina Kingston
Jeremy Kingston

Ex-Officio Members Absent

I. CALL TO ORDER

Pursuant to due call and posted notice thereof, the regular meeting of the Cologne Academy school board was called to order at 6:31 p.m. by Julie Olson in the Cologne Academy Conference Room.

A. Approval Of Agenda

A motion was made by LS and seconded by BD to approve the agenda as presented.

With all members voting in favor, the motion carried. Vote: 6 Ayes, 0 Nays.

B. Approval Of Meeting Minutes

A motion was made by BD and seconded by LS to approve the minutes from September 26, 2013.

With all members voting in favor, the motion carried. Vote: 6 Ayes, 0 Nays.

C. Public / Open Forum

1. Seija Kingston is requesting to re-enroll at Cologne Academy. The Board desires to table this topic and move the discussion to 'new items.'

Matt Lein joined the meeting at 6:42

II. DEVELOPMENT

A. Board Recognition

1. The board would like to recognize Stacy Steen for organizing a presentation from Dr. Zajac;
2. Jason Kingman and Helen Suhr for their enthusiasm, positivity and dedication to CA students.
3. Fifth Grade Camp Voyageur Parent volunteers – Rod Peters, Joey Mielke, Eric Van Den Hueval, Chad Knutson, Julie Mapstone, Anita Maki, Julie Olson, Scott Beck, Kristi Kienholz, Analisa Roell, Keith Holder, Toby Worm

B. Planning and Operations Calendar

1. Reviewed October and November events and deadlines

C. Director's Report – presented by Lynn Gluck Peterson

Executive Director's report –WADMS: 469.6

1. Lynn Gluck Peterson shared the new secured board portal for efficient sharing and management of board documents.

III. POLICY AND GOVERNANCE

A. Policy First Read

1. 414 Mandated Reporting, 413Harrassment and Violence Policy and Form, 216 CA Board Member Status

B. Policy Final Read

1. 430 Infant at Work

A motion was made by LS and seconded by BD to not adopt the 430 Infant at Work Policy as presented.

With all members voting in favor, the motion carried. Vote: 5 Ayes, 1 Nays - JO

C. Handbooks

Any new additions to handbooks will be reviewed but no vote required.

D. SNDA

A motion was made by JK and seconded by BD to approve the SDNA.

With all members voting in favor, the motion carried. Vote: 6 Ayes, 0 Nays

E. Basic Board Training Courses

F. 2014 Legislative Proposal Form

IV. FINANCES

- A. Treasurer's Report – Katherman
The finance committee met on 10/24 to review financial statements
- B. Budget FY 14 revision
A motion was made by JK and seconded by BD to approve the FY 14 budget with the revision of a 26.69% fund balance as a percent of expenses as presented within the meeting materials.
With all members voting in favor, the motion carried. Vote: 6 Ayes, 0 Nays
- C. Fees Discussion
A fee schedule will be reviewed annually prior to the beginning of the school year.

- V. FACILITY – Peterson
 - A. HHH Building Next Expansion
The board reviewed the plans for the next expansion.

- VI. ACADEMIC GROWTH
 - A. Reading and Math Reports
A report was submitted by Jen Gordon, Literacy Specialist, regarding our recent STEP training/math and reading goals.

- VII. PERSONNEL
 - A. K-2 Literacy Specialist
A motion was made by LS and seconded by BD to approve a position for a K-2 Literacy Specialist.
With all members voting in favor, the motion carried. Vote: 6 Ayes, 0 Nays

- VIII. ADJOURNMENT
 - A. Announcements – German TV Reporter
 - B. New Items – Discuss Seija's request for re-enrollment.
 - C. Next Month Meeting Conflicts - none
 - D. Board FYI – Accountability Results Release
A motion was made by BD to adjourn the meeting at 9:09 p.m.

Respectfully submitted by Melissa Mase, Board Secretary