

Cologne Academy  
Board Meeting Minutes  
Thursday, April 25, 2013  
Cologne Academy Conference Room

**Board Members Present**

Matt Lein, Chair  
Julie Olson, Vice Chair  
Jeff Katherman, Treasurer  
Melissa Mase, Secretary  
Bryan Deutsch, Board Member  
Lisa Schlough, Board Member  
Aleta Mechtel, Board Member

**Board Members Absent**

**Staff Present**

Jamie Degen

**Guests Present**

Jordan Johnson  
Rebecca Rausenberger

**Ex-Officio Members Present**

Traci LaFerriere, CFO  
Lynn Gluck, Executive Director

**Ex-Officio Members Absent**

I. CALL TO ORDER

Pursuant to due call and posted notice thereof, the regular meeting of the Cologne Academy school board was called to order at 7:03 p.m. by Matt Lein in the Cologne Academy Conference Room.

A. APPROVAL OF AGENDA

A motion was made by JO and seconded by BD to approve the agenda adding Jordan Johnson to the Finance Committee and under Finance add 4<sup>th</sup> kindergarten.

With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays.

B. APPROVAL OF MEETING MINUTES

A motion was made by BD and seconded by JK to approve the minutes from March 28, 2013.

With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays.

C. PUBLIC / OPEN FORUM

1. none

II. DEVELOPMENT

A. PLANNING AND OPERATIONS CALENDAR-Lisa Schlough

B. BOARD RECOGNITION

1. Pancake Breakfast volunteers: 8<sup>th</sup> Grade Class, Sue Buetow, Stacy Steen
2. Heather Anonby: We Give Books book donation
3. 3<sup>rd</sup> Grade Classroom volunteer: Deb Maxa

C. BOARD OF DIRECTOR'S HANDBOOK

1. To be reviewed and edited by Katherman and Olson

III. POLICY AND GOVERNANCE

A. POLICY FIRST READ

1. 340, base salary grid
2. Self admin meds, 530, 418, 212, 307, 210

B. POLICY FINAL READ

A motion was made by BD and seconded by LS to approve the policies: Self admin meds, 530, 418, 212, 307,210

With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays

C. DIRECTOR'S REPORT – presented by Lynn Gluck

Executive Director's report –WADMS: 394.781

D. LANCER CONTRACT AND SCHOOL LUNCH RATE

A motion was made by JK and seconded by BD to approve the Lancer Contract and School Lunch Rate.

With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays

E. POSITIVE CONNECTIONS

A motion was made by JO and seconded by LS to approve the Positive Connections Contract.

With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays

F. DIRECTOR OF SPECIAL EDUCATION CONTRACT

A motion was made by JO and seconded by BD to approve the Director of Special Education Contract with Sanborn Education Associates for the 2013-2014 school year.

With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays

IV. FINANCES

A. TREASURER'S REPORT – Katherman

1. Finance Committee met and reviewed financial statements 4/25 at 6PM

B. OPEN 4<sup>TH</sup> KINDERGARTEN

A motion was made by JK and seconded by LS to approve opening a fourth Kindergarten class with a class size of 20 for the 2013-2014 school year.

With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays

C. APPOINT JORDAN JOHNSON TO THE FINANCE COMMITTEE

A motion was made by LS and seconded by BD to appoint Jordan Johnson as a Finance Committee member.

With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays

D. BUDGET/POSITIONS FY14

A motion was made by JK and seconded by BD to approve the budget for FY14 as presented.

With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays

V. FACILITY – Lein

A. MDH LUNCH INSPECTION

A motion was made by BD and seconded by JK to approve the fifth amendment of the lease with Partnership for Better Education.

With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays

B. HHH BUILDING UPDATE

VI. ACADEMIC GROWTH

A. LORI'S REPORT

1. none

B. UCHICAGO STEP

C. Q COMP ANNUAL REPORT

VII. PERSONNEL

A. LYNN'S ORGANIZATIONAL CHART

B. MS PROGRAM COORDINATOR, MATH, AND LITERACY STRATEGIST

A motion was made by BD and seconded by LS to approve opening to approve summer office help

With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays

C. OPEN POSITIONS FOR SUMMER HELP, KINDERGARTEN TEACHER, FELLOW

A motion was made by MM and seconded by LS to approve opening positions for the summer office help, kindergarten teacher, and fellow.

With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays

D. BOARD ELECTION RESULTS

A motion was made by MM and seconded by BD to approve the following election results: Aleta Mechtel-134, Julie Olson-111, Jeff Katherman-67, Ann Marie Youngdahl-58, Jordan Johnson-36

With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nay

VIII. ADJOURNEMENT

A. ANNOUNCEMENTS

B. NEW ITEMS

C. NEXT MONTH MEETING CONFLICTS – 5/23

D. BOARD FYI

E. BOARD TRAINING – Strategic Plan

Motion was made to extend the meeting by BD and JK at 9:29

A motion was made by BD to adjourn the meeting at 10:09 p.m.

Respectfully submitted by Melissa Mase, Board Secretary