

Cologne Academy  
Board Meeting Minutes  
Thursday, July 22, 2010  
Cologne Academy Conference Room

**Board Members Present**

Becca Rausenberger, Chairperson  
Matt Lein, Vice chair  
Scott Pelletier, Treasurer  
Melissa Mase, Secretary  
Steve Moeller, Board member  
Julie Olson, Board Member  
Jeff Hackler, Board Member  
Lynn Gluck, Director & Ex-Officio  
Leisa Irwin, CFO & Ex-Officio

**Board Members Absent**

**Staff Present**

Jamie Degen  
Lori Magstadt

**Guests Present**

1. CALL TO ORDER

Pursuant to due call and posted notice thereof, the regular meeting of the Cologne Academy school board was called to order at 7:02 p.m. by Becca Rausenberger in the Cologne Academy Conference Room.

2. APPROVAL OF AGENDA AND MINUTES

A motion was made by SP and seconded by ML to approve the agenda moving “appoint board committee members” to action items.

With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays.

A motion was made by JO and seconded by SP to approve the minutes from the June 24, 2010, July 8, 2010, and July 15, 2010 meetings.

With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays.

3. PUBLIC / OPEN FORUM

no comments from the public

4. DIRECTOR’S REPORT –Lynn Gluck Peterson presented a written report

1. WADMS – 235.2

5. TREASURER’S REPORT – Scott Pelletier

1. Income Expense Statement as of 6/30/2010-YTD
2. Checks and Deposits
3. Cash Flow Projection for 2009-2010

6. BUSINESS

1. Discussion Items

1. Building Update

*Matt Lein provided a list of to-do items for the new and current building including volunteer needs. Ribbon cutting ceremony planned for August 25<sup>th</sup>.*

2. Planning And Operations Calendar

3. MCA Recap

4. Board Volunteer Recognition

*The board recognizes the following people for their volunteer work: Bryan Deutsch, Mandi Braun, Anders Maki, Matt Lein, Scott Jensen, Scott Pelletier, and Joel Sievers. Also, thank you to Becca Rausenberger for her volunteerism resulting in her employer’s (Best Buy) donation to Cologne Academy. Scott Pelletier will follow up with a personal phone call to the recognized volunteers.*

5. Parent Satisfaction Survey

2. Action Items

6. By Laws

7. Approve Carmen Lopez Marshall

8. Banking Designation

9. HP 10 desktops(479)/monitors(144) \$6230
10. Appoint Board Committee

#### 6. ByLaws –

A motion was made by JH and seconded by SP to approve the ByLaws .  
With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays.

#### 7. Carmen Lopez Marshall Contract

A motion was made by SP and seconded by ML to approve Carmen Lopez Marshall's contract as .5 Spanish teacher .  
With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays.

#### 8. Banking Designation

A motion was made by ML and seconded by JO designating Security Bank as the depository for fiscal year 2011.  
With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays.

A motion was made by JO and seconded by ML approving Cologne Academy to designate Becca Rausenberger, Board Chair, Scott Pelletier, Board Treasurer, Lynn Gluck, Director, and Leisa Irwin, CFO as signatories for Cologne Academy bank accounts at Security Bank. The designation of these signatories supersede all previous bank signing motions.

With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays.

A motion was made by BR to move to recess for a break at 8:39.

Meeting re-adjourned at 8:52 by BR.

#### 9. 10 - HP Desktops and Monitors

A motion was made by JH and seconded by ML to approve ten HP desktop computers and monitors in the amount of \$6230.  
With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays.

#### 10. Appoint Board Committee Members

A motion was made by JO and seconded by JH appointing Scott Pelletier and Steve Moeller as finance committee members.  
With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays.

A motion was made by JH and seconded by ML appointing Becca Rausenberger and Julie Olson as personnel committee members.

With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays.

A motion was made by SP and seconded by ML appointing Steve Moeller and Melissa Mase as policy committee members.

With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays.

Matt Lein is currently on the facilities task force committee.

#### 7. POLICY READ THROUGH- 1ST READING

1. 209 Code of Ethics School Board
2. 306 Code of Ethics Administrator
3. 504 Student Dress Code
4. 307 Out of State Travel for Administration and Staff
5. 426 Substitute Teaching Pay Policy – We will approve substitute teaching pay rates at the next board meeting -not as a policy.

#### 8. POLICY READ THROUGH- 2ND READING

1. 707 Transportation Policy

#### **707 – Transportation Policy**

A motion was made by SM and seconded by SP to approve the 707- Transportation Policy.

With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays.

#### 9. SPONSOR QUESTIONS

#### 10. OLD BUSINESS

#### 11. TABLED ITEMS

#### 12. CHAIR CALLS FOR NEW OR FUTURE BUSINESS – Scott Pelletier discussed the future needs for a community board member.

#### 13. ADJOURNMENT

A motion was made by JH to adjourn the meeting at 9:10 p.m.

Respectfully submitted by Melissa Mase, Secretary