

Cologne Academy  
Board Meeting Minutes  
Tuesday, July 21, 2015  
Cologne Academy Conference Room

**Board Members Present**

- Julie Olson, Chair
- Lisa Edgerly, Vice Chair
- Jeff Katherman, Treasurer
- Melissa Mase, Secretary
- Dan Perrel, Board Member
- Amy Neitzel
- Jamie Degen

**Ex-Officio Members Present**

- Lynn G. Peterson, Executive Director

**Guests Present**

- Jessica Frolund

**Staff Present**

I. CALL TO ORDER

Pursuant to due call and posted notice thereof, the regular meeting of the Cologne Academy school board was called to order at 6:32 p.m. by Lisa Edgerly in the Cologne Academy Conference Room.

II. VISION AND MISSION MOMENT

**Vision**

Create a content-rich learning environment that prepares K-8 children to achieve their best as students and as people of character who will contribute skill and knowledge to their communities.

**Mission**

To prepare students for academic success through excellence in literacy by integrating the *Core Knowledge Sequence*.

III. SCHOOL LEADER REPORT

- Board Recognition:
  - The board will recognize anyone who steps on to head PAVE.
  - Jeff Katherman, Kelly Farrell, the Marketing Committee and the various volunteers were recognized for organizing an entry and participating in the Belle Plaine BBQ Days Parade on 7/18 – which featured a float with one of the new Cologne Academy buses and brought great exposure to the school in Belle Plaine. Over 25 kids, parents and staff participated in the parade.

IV. APPROVAL OF CONSENT AGENDA

- School leader written report:
  - Policies: Family Handbook, Parent Compact, Parent Involvement Plan, NCLB, AWAIR
  - Contracts
    - Brih Design
    - Booth Law
  - Facility: Building progress report is attached with board materials
  - Board FYI: The ADSIS Grant was awarded to the school for \$156k. Facilities aid information was shared in regards to new MDE policies.
- Reorganizational Meeting: Board Officer Nominations / Board & School Committee Appointments
  - Board Member Induction: Amy Neitzel was inducted (per the 2015 election) as board member through 2018.
  - Board Chair: Jeff Katherman was nominated.
  - Vice Chair: Lisa Edgerly was nominated.
  - Treasurer: Amy Neitzel was nominated.
  - Secretary: Melissa Mase was nominated.
  - Finance Committee Chair: Amy Neitzel nominated
  - Personnel Committee Chair: Lisa Edgerly was nominated.

- Policy Committee Chair: Jamie Degen was nominated.
- Facilities Committee Chair: Matt Lein was nominated.
- Academic / Q Comp Chair: Melissa Mase was nominated.
- PAVE Committee Chair: Lisa Edgerly/Amy Neitzel were nominated co-chairs.
- Relicensure Committee Chair: Julie Olson was nominated.
- Designation of Depository Accounts- F&M state and fed aid, Security- local deposits
- Approval of account signatures (Katherman, Neitzel, Laferriere, and G. Peterson)
- Appointment of Human Rights Officer (Lynn G. Peterson), 504 (Jenna McGinnis), and Title IX Coordinator (Lynn G. Peterson).
- Approval of 6/25/15 Minutes
- Meeting calendar for Board and Committee Meetings for the 2015-2016 year was accepted.

A motion was made by JD and seconded by JK to approve the consent agenda.

With all members voting in favor, the motion carried. Vote: 4 Ayes, 0 Nays.

V. PUBLIC / OPEN FORUM

- none

VI. FINANCIAL REPORT

- Treasurer's Report – Nofinancial report this month  
The finance committee met on 7/21

VII. DASHBOARD REVIEW

- Projected enrollment: 569
- PAVE Leadership – seeking chair and co-chair for upcoming school year

VIII. EXPANSION TASK FORCE RECOMMENDATIONS

- Deferred discussion to next August Board Meeting

IX. LAST THOUGHTS

- Upcoming Meeting Dates: August 27<sup>th</sup>
- Action Items for this month & next month
  - Glad Days
  - School clean-up day is August 15<sup>th</sup>

X. BOARD MEETING ASSESSMENT

A motion was made by AN to adjourn the meeting at 7:25 p.m.

Respectfully submitted by Jeff Katherman