

Cologne Academy
Board Meeting Minutes
Thursday, July 25, 2013
Cologne Academy Conference Room

Board Members Present

Matt Lein, Chair
Julie Olson, Vice Chair
Jeff Katherman, Treasurer
Melissa Mase, Secretary
Lisa Schlough, Board Member
Aleta Mechtel, Board Member

Board Members Absent

Bryan Deutsch, Board Member

Guests Present

Staff Present

Jamie Degen

Ex-Officio Members Present

Traci LaFerriere, CFO
Lynn Gluck, Executive Director

Ex-Officio Members Absent

I. CALL TO ORDER

Pursuant to due call and posted notice thereof, the regular meeting of the Cologne Academy school board was called to order at 7:03 p.m. by Matt Lein in the Cologne Academy Conference Room.

A. APPROVAL OF AGENDA

A motion was made by JO and seconded by LS to approve the agenda as presented.

With all members voting in favor, the motion carried. Vote: 6 Ayes, 0 Nays.

B. APPROVAL OF MEETING MINUTES

A motion was made by JK and seconded by LS to approve the minutes from June 27, 2013.

With all members voting in favor, the motion carried. Vote: 6 Ayes, 0 Nays.

C. BOARD RE-ORGANIZATION

A motion was made by JO and seconded by MM to appoint Jeff Katherman as treasurer.

With all members voting in favor, the motion carried. Vote: 6 Ayes, 0 Nays.

A motion was made by JK and seconded by JO to appoint Melissa Mase as Secretary.

With all members voting in favor, the motion carried. Vote: 6 Ayes, 0 Nays.

A motion was made by JK and seconded by LS to appoint Julie Olson as Board Chair.

With all members voting in favor, the motion carried. Vote: 6 Ayes, 0 Nays.

A motion was made by JO and seconded by JK to appoint Lisa Schlough as Board Vice Chair.

With all members voting in favor, the motion carried. Vote: 6 Ayes, 0 Nays.

A motion was made by LS and seconded by JO to approve the meeting calendar for committees.

With all members voting in favor, the motion carried. Vote: 6 Ayes, 0 Nays.

A motion was made by JO and seconded by JK to appoint Aleta Mechtel to the marketing committee, Bryan Deutsch to the technology committee, Lisa Schlough to the personnel committee, and approve the remaining committee seats.

With all members voting in favor, the motion carried. Vote: 6 Ayes, 0 Nays.

D. PUBLIC / OPEN FORUM

1. none

E. JOHN DOUVILLE- presented WorldPay merchant processor to partner with Cologne Academy to process credit card payments and as a fundraising opportunity

II. DEVELOPMENT

A. BOARD RECOGNITION

1. Dave Farrell and Craig Peterson for assisting with summer mailings and book inventory

B. PLANNING AND OPERATIONS CALENDAR

C. DIRECTOR'S REPORT – presented by Lynn Gluck Peterson

Executive Director's report –WADMS: 478.5

D. ANNUAL DESIGNATIONS

A motion was made by JO and seconded by MM to approve Lynn Gluck Peterson, Jeff Katherman, Matt Lein as designation of depository and account signatories, approve Lynn Gluck as Human Rights Officer, approve Lynn Gluck Peterson and Jenna McInnis as 504 coordinator and Lynn Gluck Peterson as Title IX coordinator.

With all members voting in favor, the motion carried. Vote: 6 Ayes, 0 Nays.

III. POLICY AND GOVERNANCE

A. POLICY FIRST READ

1. 301A, 504 Uniform

B. POLICY FINAL READ

1. None

C. TITLE 1 DOCUMENTS

A motion was made by ML and seconded by JO to approve the Title 1 documents.

With all members voting in favor, the motion carried. Vote: 6 Ayes, 0 Nays

D. EMPLOYEE AND FAMILY HANDBOOKS

A motion was made by JK and seconded by JO to approve the Employee Handbook removing 'tattoos, if worn, should be discretely covered' and making changes to reflect board composition and the Family Handbook making changes to reflect the board composition.

With all members voting in favor, the motion carried. Vote: 6 Ayes, 0 Nays.

E. BOARD MEMBER AGREEMENT

IV. FINANCES

A. TREASURER'S REPORT – Katherman

1. None

B. LANCER COMMODITY CHECK

V. FACILITY – Lein

A. HHH BUILDING UPDATE

VI. ACADEMIC GROWTH

A. MATH AND READING FINAL INTERIM

VII. PERSONNEL

A. SURVEY RESULTS-Personnel Committee will review the survey results and devise an action plan to address results

VIII. ADJOURNEMENT

A. ANNOUNCEMENTS –Glad Days

B. NEW ITEMS

C. NEXT MONTH MEETING CONFLICTS – August 22, 2013

D. CONTINUOUS IMPROVEMENT PLAN

A motion was made by JK and seconded by ML to approve the strategic plan with changes.

With all members voting in favor, the motion carried. Vote: 6 Ayes, 0 Nays.

E. BOARD FYI

A motion was made by JK to adjourn the meeting at 9:49 p.m.

Respectfully submitted by Melissa Mase, Board Secretary