

Cologne Academy  
Board Meeting Minutes  
Thursday, March 28, 2013  
Cologne Academy Conference Room

**Board Members Present**

Matt Lein, Chair  
Julie Olson, Vice Chair  
Jeff Katherman, Treasurer  
Melissa Mase, Secretary  
Bryan Deutsch, Board Member  
Lisa Schlough, Board Member  
Aleta Mechtel, Board Member

**Board Members Absent**

**Staff Present**

Lori Magstadt  
Jamie Degen

**Guests Present**

Jordan Johnson

**Ex-Officio Members Present**

Traci LaFerriere, CFO  
Lynn Gluck, Executive Director

**Ex-Officio Members Absent**

I. CALL TO ORDER

Pursuant to due call and posted notice thereof, the regular meeting of the Cologne Academy school board was called to order at 7:03 p.m. by Matt Lein in the Cologne Academy Conference Room.

A. APPROVAL OF AGENDA

A motion was made by JO and seconded by JK to approve the agenda as presented.

With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays.

B. APPROVAL OF MEETING MINUTES

A motion was made by BD and seconded by JO to approve the minutes from February 13<sup>th</sup> and 28<sup>th</sup>, 2013.

With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays.

C. PUBLIC / OPEN FORUM

1. PAVE UPDATE: Barnes and Noble book fair, Pancake Breakfast for 8<sup>th</sup> grade, Spring Fling planning

II. DEVELOPMENT

A. PLANNING AND OPERATIONS CALENDAR-Lisa Schlough

B. BOARD RECOGNITION

1. Lunch volunteers: Angie Farvela,Aubben Beresford,Steve Battis,Joy Holder,Julie Johnson,Lisa Fontanna,Rose Vidmar,Naomi Kruger,Dawn Taylor,Ann Marie Youngdahl Sara Strickfaden,Jennifer Bloem,Beth Bardwell,Kristine Moe,Brandy Siewert, Greta Bruckelmyer,Heather Anonby,Heidi Tereau,Sue Buetow,Lu Heinrichs,Amy Battis, Alex Woodmansee,Nicole Hoese
2. Yearbook committee: Molly Blotz, Wendy Gallucci, Steph Chock, Aubben Beresford, Nikki Pederson, Amy Alpaugh, Charlotte Sandeen and Alyssa Theisen.

C. BOARD OF DIRECTOR'S HANDBOOK

1. To be reviewed and edited by Katherman and Olson

D. CITY COUNCIL MEETING

1. School Board will present on May 20<sup>th</sup> at 7:00pm

III. POLICY AND GOVERNANCE

A. POLICY FIRST READ

1. 210, 212, 307, 418, 503

B. POLICY FINAL READ

1. 420, 501, 502, 507, 516, 540

A motion was made by JK and seconded by BD to approve the policies: 502, 507, 516, 420, 501, 540.

With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays

- C. DIRECTOR'S REPORT – presented by Lynn Gluck  
Executive Director's report –WADMS: 393.851
- D. APPOINT ELECTION JUDGES  
A motion was made by MM and seconded by JK to appoint Matt Lein, Melissa Mase, Jamie Degen, Jana Moeller, and Kelly Farrell as election judges with Matt Lein designated as election official.  
With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays

#### IV. FINANCES

- A. TREASURER'S REPORT – Katherman
  - 1. Finance Committee met and reviewed financial statements 3/28 at 6PM
- B. BUS FEE  
A motion was made by LS and seconded by BD to increase the annual bus fee \$25.00 and to add the surcharge disclaimer.  
With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays
- C. LEASE AID SIGNATURES
- D. LONG TERM FINANCIAL PLAN  
A motion was made by JO and seconded by BD to pass the long term financial plan.  
With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays
- E. SPED REPORTS ISSUED BY STATE

#### V. FACILITY – Lein

- A. LEASE AMENDMENT  
A motion was made by BD and seconded by JK to approve the fifth amendment of the lease with Partnership for Better Education.  
With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays
- B. HHH BUILDING UPDATE
- C. FEASIBILITY STUDY  
A motion was made by JO and seconded by BD to approve the feasibility study.  
With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays
- D. AFFILIATED BUILDING CORPORATION AFFIDAVIT  
A motion was made by BD and seconded by LS to approve the Affiliated Building Corporation affidavit.  
With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays

#### VI. ACADEMIC GROWTH

- A. LORI'S REPORT
  - 1. Lori presented Cologne Academy's Winter Reading Report 2013 and discussed curriculum plans for next year.

#### VII. PERSONNEL

- A. Open Positions for Next Year  
A motion was made by BD and seconded by LS to approve opening of 2<sup>nd</sup> grade, Special Ed., and 5<sup>th</sup> grade positions.  
With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays

#### VIII. ADJOURNEMENT

- A. ANNOUNCEMENTS – High Bar Training
- B. NEW ITEMS
- C. NEXT MONTH MEETING CONFLICTS – 4/25
- D. BOARD FYI- MVEC Grant
- E. BOARD TRAINING – Strategic Plan  
A motion was made by JO and seconded by BD to approve the strategic plan.  
With all members voting in favor, the motion carried. Vote: 7 Ayes, 0 Nays
  - 1. Reviewed and discussed goal #2 Academic Planning
  - 2. Board members will review and complete each goal to be discussed at the next board meeting.

A motion was made by BD to adjourn the meeting at 9:14 p.m.

Respectfully submitted by Melissa Mase, Board Secretary

