

Cologne Academy
Board Meeting Minutes
Thursday, July 25, 2012
Cologne Academy Conference Room

Board Members Present

Matt Lein, Chair
Julie Olson, Vice Chair
Jeff Katherman, Treasurer
Melissa Mase, Secretary
Bryan Deutsch, Board Member
Lisa Schlough, Board Member
Ex-Officio Members Present
Traci LaFerriere, CFO
Lynn Gluck, Executive Director

Board Members Absent

Staff Present

Guests Present

Ex-Officio Members Absent

I. CALL TO ORDER

Pursuant to due call and posted notice thereof, the regular meeting of the Cologne Academy school board was called to order at 7:00 p.m. by Matt Lein in the Cologne Academy Conference Room.

A. APPROVAL OF AGENDA

A motion was made by JK and seconded by LS to approve the agenda with the following changes: remove 6B Nationally Normed Assessment.

With all members voting in favor, the motion carried. Vote: 6 Ayes, 0 Nays.

B. APPROVAL OF MEETING MINUTES

A motion was made by LS and seconded by MM to approve the minutes from June 28, 2012.

With all members voting in favor, the motion carried. Vote: 6 Ayes, 0 Nays.

C. APPOINT NEW MEMBERS/VOTE OFFICER SEATS

A motion was made by JK and seconded by JO to approve Jeff Katherman as Treasurer.

With all members voting in favor, the motion carried. Vote: 6 Ayes, 0 Nays.

A motion was made by JO and seconded by LS to approve Melissa Mase as Secretary.

With all members voting in favor, the motion carried. Vote: 6 Ayes, 0 Nays.

A motion was made by JO and seconded by LS to approve Matt Lein as Board Chair.

With all members voting in favor, the motion carried. Vote: 6 Ayes, 0 Nays.

A motion was made by MM and seconded by ML to approve Julie Olson as Vice Chair.

With all members voting in favor, the motion carried. Vote: 6 Ayes, 0 Nays.

D. APPOINT COMMITTEE CHAIRS

1. Personnel-Julie Olson (Chair), Jeff Katherman
2. Policy and Governance – Melissa Mase
3. Finance- Bryan Deutsch
4. Facilities- Matt Lein
5. Academic- Melissa Mase
6. PAVE- Lisa Schlough
7. Relicensure-Julie Olson
8. Marketing- Lisa Schlough (Chair), Bryan Deutsch
9. Technology-Matt Lein (Chair), Bryan Deutsch, Jeff Katherman

E. PUBLIC / OPEN FORUM - none

II. DEVELOPMENT

A. PLANNING AND OPERATIONS CALENDAR

1. Discussed and updated board member terms

B. BOARD MEETING DATES

A motion was made by JO and seconded by BD to approve the 2012-2013 Board Calendar.

With all members voting in favor, the motion carried. Vote: 6 Ayes, 0 Nays.

- C. BOARD RECOGNITION
- D. POLICY AND GOVERNANCE
- E. POLICY FIRST READ

- 1. 210
- 2. 212
- 3. 301
- 4. 340
- 5. 714

- F. POLICY FINAL READ

- 1. 540 Detention Policy

A motion was made by BD and seconded by JO to approve the 540 Detention Policy changing section 2, first bullet point to state every third missing assignment and every third misbehavior.

With all members voting in favor, the motion carried. Vote: 6 Ayes, 0 Nays.

- 2. 730 Fund Balance Growth

A motion was made by JK and seconded by BD to approve the Fund Balance Growth Policy including an explanation regarding the building expansion.

With all members voting in favor, the motion carried. Vote: 6 Ayes, 0 Nays.

- G. ACADEMIC SPECIALIST

- 1. Lori Magstadt discussed the details of planning for interim assessments

- H. DIRECTOR'S REPORT – presented by Lynn Gluck

Executive Director's report –WADMS: 311.027

- I. Family School Compact

- J. School Parent Involvement Plan

A motion was made by JO and seconded by BD to approve the Family School Compact and the School Parent Involvement Plan.

With all members voting in favor, the motion carried. Vote: 6 Ayes, 0 Nays.

- K. Lynn's Goals

- III. FINANCES

- A. TREASURER'S REPORT – Katherman

Finance Committee met and reviewed financial statements 7/25 at 6PM

- IV. FACILITY

- A. SPRUCE IT UP

- B. HHH BUILDING UPDATE

- 1. Discussed need for help assembling and moving items prior to August 18th.

- V. PERSONNEL AND GOVERNANCE

- A. Board Member Agreement/ High Bar

- B. Conflict of Interest Policy

- C. Continuous Improvement Plan

- D. Employee and Student Handbooks

- E. Glad Days ad hoc committee development

- F. Annual Designations

- 1. Depository

- 2. Account Signatures

- a. Depository and Account signatures will remain the same as last year

- 3. Human Rights Officer

- 4. 504 Coordinator

- 5. Title IX Coordinator

A motion was made by JK and seconded by BD to approve Lynn Gluck Peterson and Jenna McInnis as 504 and Title IX co-coordinators.

With all members voting in favor, the motion carried. Vote: 6 Ayes, 0 Nays.

- G. Approval of Contracts

A motion was made by JO and seconded by JK to approve Lynn Gluck Peterson's contract.

With all members voting in favor, the motion carried. Vote: 6 Ayes, 0 Nays.

- VI. ACADEMICS

- NWEA

1. Cologne Academy is researching a norm referenced test that reflects our student population

VII. MCA

VIII. UPCOMING EVENTS

1. Glad Days is coming up this weekend
2. Move-in day - August 18
3. August 2nd - Board Workshop/Training

IX. ADJOURNMENT

A motion was made by BD to adjourn the meeting at 9:02 p.m.

Respectfully submitted by Melissa Mase, Board Secretary