



2012 Technology Bridge Plan Guidance and Template

Most local education agencies (LEAs) currently have an approved 2008-11 Technology Plan on file with the Minnesota Department of Education (MDE). The 2008-11 Technology Plan is structured to allow LEAs to maintain eligibility for a variety of funding programs through June 30, 2011. As the transition is made to a new web-based system for the 2013-16 Technology Plan submission, a plan is needed to bridge the gap. This 2012 Technology Bridge Plan Guidance and Template is an interim planning process. It provides a framework for LEAs to update their technology plans to extend funding eligibility for the time period of July 1, 2011-June 30, 2012 without creating completely new plans.

Plan Development

If an LEA elects to create a 2012 Technology Bridge Plan, it must use the provided template. Responses to the five identified plan components should include only updates to the content of the LEA's approved 2008-11 Technology Plan. It is not necessary for LEAs to create new technology plans for the purposes of this update. If an LEA does not have an approved 2008-11 Technology Plan on file with MDE, it should use the e-mail contact below to request individualized planning guidance.

[Please visit the Universal Service Administrative Company \(USAC\) Website for more information about technology planning.](#)

Plan Submission and Review

The 2012 Technology Bridge Plan may be submitted at any time until the end of the plan period. They will be reviewed as they are received, and approval letters will be issued. The 2012 Technology Bridge Plans and approval letters will be posted to the MDE Website (address below) as they become available.

[View the approved 2008-11 Technology Plans, the 2012 Technology Bridge Plans and approval letters currently available on the MDE Website.](#)

The 2012 Technology Bridge Plans will be reviewed to determine if the LEA has made a good-faith effort to address updates to each of the five plan components. The attached 2012 Technology Bridge Plan Review Checklist will allow the reviewer to record if this good-faith effort has been made. If not, the LEA will be asked for specific clarifications in order to solicit the information needed for approval.

Please submit completed technology plans and related questions via e-mail to mde.schooltechplan@state.mn.us



2012 Technology Bridge Plan Cover Sheet

ORGANIZATION INFORMATION	
District/Agency/School (legal name):	COLOGNE ACADEMY
District Number:	4188-07
Technology Plan Status	The district/agency/school has an approved 2008-11 Technology Plan: Yes X
IDENTIFIED OFFICIAL WITH AUTHORITY INFORMATION	
Name	LYNN GLUCK PETERSON
Title	EXECUTIVE DIRECTOR
Address	1221 SOUTH VILLAGE PARKWAY
Phone Number & E-mail	952 466-2276 LGLUCK@COLOGNEACADEMY.ORG
TECHNOLOGY CONTACT INFORMATION	
Name	LYNN GLUCK PETERSON
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2012 Technology Bridge Plan

Instructions: Use the format below to complete your responses. Do not include any attachments or additional materials. Expand text boxes and add rows as needed.

I. Technology Needs Assessment

Briefly describe recent changes in the technology needs of the school/district and the method(s) used to gather that information.

Cologne Academy opened in September 2008 intending to start with about 60 students in grades K-3. The Academy opened instead with 127 students in grades K-5. Three years later, the school has 250 students in grades K-7. Technology changes have arrived due to the increase of our student population, as well as, from the academic needs of our students. Because of the school's growth, there has been an increase in the number of student desktop computers and the number of staff laptop computers. The school has had to wire additional rooms for phone and computer access. In addition, the school constructed a seven classroom addition in the summer of 2010 to accommodate the school's growth and had all rooms wired and equipped with phone and internet as well as new phones, computers, projectors, and MOBI pads.

The school continues to use Corporate Technology to keep the district system's hardware and software running. The school has purchased Lexia Reading Software and NWEA testing and uses Study Island, Pearson Perspectives, and many other web-based programs to enhance educational instruction. The Math and Science MCA's will be online this year and the school is working with Corporate Technology to ensure the systems can accommodate the testing load.

This coming year, the school will plan its third expansion and will likely include a new server, tower, COW or additional lab space, wireless network, new connections to the City of Cologne's fiber line, new voice and data lines, hardware, software, and increased network support.

II. Goals and Strategies

List goals and planned strategies for implementing technology in the school/district.

Goal	Related Strategies
Updated Website	Outsource new program/end user friendly
Increase use of Interwrite Technology	Purchase for all classrooms
Wireless Building	Install Router boxes
Server backup	Off site back up

III. Professional Development Plan

Briefly describe updates or additions to planned technology professional development.

The staff at Cologne Academy will continue to integrate technology into their core academic teaching. By ensuring all teachers have technology available to use will help increase their capacity to use it on a regular basis. Ample training is necessary so that the staff feel comfortable in using technology in their lesson plans.

IV. Budget for Technology

Summarize the general budget categories for your school districts. This will help demonstrate how the school/district will fund the cost of planned technology services after any E-rate discounts are applied. Also list all the specific services for which you will apply and receive E-rate discounts.

V. Evaluation

Concisely explain how the implementation of the technology plan will be evaluated.

Technology is reviewed periodically to ensure the school's systems are maintained and used to their full potential. A staff technology review will be conducted so that the administration is aware of the teaching staff's capacity of using technology is transparent. Also, the board will ensure the school's administration has sufficiently projected and maintained budget line items to sustain the schools technological needs.



2012 Technology Bridge Plan Review Checklist

Instructions: Mark *Proficient* to indicate that the plan demonstrates a good faith effort to address updates to each of the five plan components. Mark *Not Proficient* to indicate that the plan does not demonstrate a good-faith effort to address updates to each of the five plan components. Note that a plan must be proficient in all five components in order to be approved.

Review Summary	
LEA:	
District #:	
Review Date:	
Reviewer:	
Approved (Y/N):	
Comments/Clarifications:	

Plan Component	Proficient	Not Proficient
I. Technology Needs Assessment		
II. Goals and Strategies		
III. Professional Development Plan		
IV. Budget for Technology		
V. Evaluation		

Note any clarifications provided by the LEA subsequent to review here.